Yavapai College Curriculum Committee
Meeting Minutes
Tuesday, October 6, 2026 3:30-5:00 pm
ZOOM

Topic	Discussion	Action
Call to order/ Establish Quorum	Committee Members: Aderemi Adedokun (Div 5), Amanda Atherton (Div 5), Diana Dowling*, Chris Harrison (Div 4), Stacey Hilton, Sean Holmes (Chair), Kim Howell*, Tiffany Kragnes (Div 2), Thomas Leavitt (Adj Rep), Charles Lohman (Div 2), Lindsay Masten (Div 3), Carolyn Meakins Farnsworth*, Bob Moon (Div 1), Trevor Nordin (Div 2), Emily Peek, Andrea Riffel, Karly Way Schauwecker (Div 4), Tania Sheldahl, Amy Smith*, Sarah Southwick, Quinton Voss (Div 1), Leslie Sparkman-Winsor*, Lee Ann Walker, Ashlynn Waggener Sponsor: Dr. Marylou Mercado Guests: Jennifer Ritter, Megan Crossfield, Jason Ebersole, Patti Schlosberg, Meghan Paquette *=*Not a Voting Member*	Quorum was met with voting members. Members absent are in yellow. Emily Peek held proxy vote for Sean Holmes.
I. Approval of Minutes	1. Meeting minutes from Tuesday, September 15, 2026 • Motioned and seconded to approve the minutes. Approved unanimously.	
II. New Business	1. Presentation from Megan Crossfield • Megan provided accreditation overview for the Committee. • The Committee briefly discussed costs associated with the Initial Screening Form versus Substantive Change Request form for program changes. 2. Proposals: o Bachelor of Applied Science in Kinesiology and Exercise Science o KIN210, 220, 230, 240, 250, 260, 310, 330, 350, 370, 390, 410, 430, 450, 470, 490 • The Committee raised questions regarding programs like AAS degrees flowing into the BAS. • Trevor Nordin verified the BAS in Kinesiology and Exercise Science is a stand-alone online degree. • The originators of the degree discussed the BAS being geared towards entry level workforce • The Committee discussed the combination of Kinesiology with Exercise Science as a	

	degree rather than one or the other. Questions included the upper division being identified as KIN rather than EXW. • The Committee discussed the Learning Outcomes of the degree, particularly the upper division courses that included field experience (KIN 490). • Trevor reviewed the Learning Outcomes and explained they were meant to be broad to capture multiple methods of opportunities students can have to complete the program and course requirements. • The Committee asked about third party documentation and validation to develop this type of degree. • Jennifer Ritter indicated approval through AMP and this may be documented in the minutes. • Jason Ebersole told the Committee that the CEO of Dignity Health was involved and there may be documentation from that meeting that can be attached to the proposal for documentation. • The Committee further reviewed the rationale for the BAS degree designation rather than a Bachelor of Science degree and pathways from a BAS to workforce or future educational opportunities. • The Committee discussed course differences in the BAS versus other institutions with a similar degree type and content. • The Committee engaged in conversations regarding job pathways from the BAS degree as well as articulation from this degree to/from other degrees. • The Committee discussed the statistic courses required for this degree versus existing statistic courses at YC. • The statistic courses were built for the degree, specifically honing in on kinesiology related applications. • The degree originally included MAT 167, which included statistics, but was adjusted to remove any hidden pre-requisites for the BAS.	

	• The Committee expressed concerns for an individualized statistics class for this degree, instead of using one of the other statistics courses already available. • Concerns also brought forward included other disciplines individualizing similar courses for their degrees and the impact on transfer students. • The Committee discussed the Gray DI data in support of the BAS being brought through curriculum and future workforce placement. • The Committee requested the evidence from workforce and Gray DI be attached to the proposal. • The Committee discussed the possibility of electives for the degree to offer more flexibility for various students who may be interested in pursuing this degree, but have already obtained existing credits. • The BAS and corresponding courses were approved by majority with 5 members abstaining. o EXW 130H • Charlie Lohman reviewed the changes to EXW 130H. The course needs a Lecture/Lab split so there is a minor change to the credit distribution for the course. • Approved unanimously.	Trevor Nordin to send the Gray DI data to Emily Peek to attach to the program proposal in Coursedog.
III. Discussion	1. AMP Committee Update • Emily Peek provided an AMP update per Sean Holmes. Future proposals to be expected in curriculum and more programs to be presented to AMP. 2. Resurrecting degrees v. Reinstating hidden programs • Emily Peek discussed the difference between unpublishing and reinstating programs in the catalog. • Page 15 of the Curriculum Manual was reviewed to go over the different processes. • Sarah Southwick further reviewed the current process and how it supports HLC documentation and validation.	

III. Adjournment	• The Committee motioned to adjourn. Approved unanimously.	
Upcoming Meetings (Fall)	• October 20 – Agenda TBD ○ Presentation from Brett Watts re: AMP Committee • November 3 – Agenda TBD • November 17 – Agenda TBD • December 1 – Agenda TBD • December 15 – Agenda TBD • The Committee discussed future programs being sunset and program modifications that may be coming in future meetings. • The Committee also reviewed the importance of articulation and the value of reviewing programs for the college to reduce the loss of credits and ease transfer for degree completion.	Members were encouraged to review submitted proposals in Coursedog in advance of the next meeting. Robotics and corresponding courses are submitted. Emily Peek reviewed where members could put in comments and questions in Coursedog for feedback on the proposals.