Yavapai College
District Governing Board
Special Board Meeting

Monday, November 16th, 2026
Rock House Only
1:30 p.m.

The Rock House will be open to the public at **1:15 p.m.** at the latest. All individuals attending the meeting in person will be allowed to bring clear bags ONLY into the meeting. In addition, the College has implemented advanced weapons detections systems/metal detectors for attendees. These requirements are similar for attendees at any sporting event or concert, and they are intended to ensure safety. Please plan accordingly.

Prescott Campus
Rock House
1100 E Sheldon Street
Prescott, AZ 86301

Member's Present
Mr. Steve Bracety, Board Chair
Mr. Toby Payne, Board Secretary
Ms. Deb McCasand, Board Member
Mr. William Kiel, Board Member

Administration Present
Dr. Janet Nix, CHRO
Ms. Sheila Lehker, President, Cizec Associates
Mr. Jon Paladini, Board Attorney
Ms. Kimberly Whitman, Secretary to the District Governing Board

DRAFT PUBLIC MINUTES
(NOT YET APPROVED BY THE DISTRICT GOVERNING BOARD)

1. General Functions: Procedural

    a. Call to Order

Board Chair Steve Bracety called the meeting to order at 1:41pm.

    b. Roll Call {Time: 1}

All Members were present. A quorum was established for the meeting.

    c. Pledge of Allegiance {Time: 1}

Board Chair Steve Bracety led the Pledge of Allegiance.

d. Call to the Public – **INFORMATION ONLY** – {Time: 10}

No Call Cards were received at the meeting.

e. Adoption of Agenda – Board Chair Steve Bracety – **DECISION** {Time: 5}

Board Chair Bracety, seconded by Board Member Kiel, moved to adopt the Agenda for the November 16th, 2026 Board Special Meeting. The motion passed unanimously (Ayes: Bracety, Kiel, McCasland and Payne).

f. Viewing of Prescott Community Forum – **INFORMATION ONLY** {Time: 60}

The District Governing Board Members viewed the Prescott Campus Community Forum together. The Forum began at 2pm. No discussion was held during the Forum. The Forum concluded at 3:00pm.

2. Board Business
   a. Executive Session – **PROCEDURAL** – {Time: 90}
      i. Pursuant to A.R.S. §38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

         Presidential Candidate Interview: Dr. Douglas Berry

Board Member Kiel, Seconded by Board Secretary Payne, moved to enter into Executive Session at 3:27pm. The motion passed unanimously (Ayes: Bracety, Kiel, Payne and McCasland).

The District Governing Board returned to public session at 6:16 pm.

3. Request for Future Agenda Items – **INFORMATION, DISCUSSION, AND DECISION** {Time: 10}

Board Member Kiel requested a future Agenda item to address the options surrounding establishing a Budget Committee for the College budget.

4. Adjournment of Board Regular Meeting: Procedural – **DECISION** {Time: 1}

Board Chair Bracety, seconded by Board Secretary Payne, to adjourn the November 16th, 2026, District Governing Board Special Meeting. The motion passed unanimously (Ayes: Bracety, Kiel, and Payne, Absent from vote: McCasland).

Respectfully Submitted,

Ms. Kim Whitman, Recoding Secretary	**Date**
Mr. Steve Bracety, Board Chair	**Mr. Toby Payne, Board Secretary**

Yavapai College District Governing Board operates as a policy governance Board. This means that the Board makes all the policy decisions, adopts an annual budget, and hires the college president. The college president oversees daily operations and supervises college employees.