Yavapai College
District Governing Board
Special Board Meeting

Tuesday, November 17th, 2026
Rock House Only
1:30 p.m.

The Rock House will be open to the public at **1:15 p.m.** at the latest. All individuals attending the meeting in person will be allowed to bring clear bags ONLY into the meeting. In addition, the College has implemented advanced weapons detections systems/metal detectors for attendees. These requirements are similar for attendees at any sporting event or concert, and they are intended to ensure safety. Please plan accordingly.

Prescott Campus
Rock House
1100 E Sheldon Street
Prescott, AZ 86301

Member's Present
Mr. Steve Bracety, Board Chair
Mr. Toby Payne, Board Secretary
Ms. Deb McCasand, Board Member
Mr. William Kiel, Board Member

Administration Present
Dr. Janet Nix, CHRO
Ms. Sheila Lehker, President, Cizec Associates
Mr. Jon Paladini, Board Attorney
Ms. Kimberly Whitman, Secretary to the District Governing Board

DRAFT Public Minutes
(Not Yet Approved by the District Governing Board)

1. General Functions: Procedural

    a. Call to Order

Board Chair Bracety called the meeting to order at 1:32pm.

    b. Roll Call {Time: 1}

Board Member Deb McCasland was absent for the Roll Call. A quorum was established.

    c. Pledge of Allegiance {Time: 1}

Brooke Hickman led the Pledge of Allegiance.

d. Call to the Public – **INFORMATION ONLY** – {Time: 10}

No call cards were received at the meeting.

e. Adoption of Agenda – Board Chair Steve Bracety – **DECISION** {Time: 5}

Board Secretary Payne, seconded by Board Chair Bracety, moved to adopt the agenda for the November 17th, 2026, Special Meeting. The motion passed unanimously (Ayes: Bracety, Kiel and Payne, Absent: McCasland).

f. Viewing of Prescott Community Forum – **INFORMATION ONLY** {Time: 60}

The District Governing Board Members viewed the Prescott community forum together. No discussion was held during the viewing. The Forum began at 2pm and ended at 3pm.

Board Member McCasland entered the meeting at 2:31pm

The District Governing Board took a 3-minute personal break before entering Executive Session.

2. Board Business
   a. Executive Session – **PROCEDURAL** – {Time: 90}
      i. Pursuant to A.R.S. §38-431.03(A)(1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body.

         Presidential Candidate Interview: Dr. Charles W. Lepper

Board Member Kiel, seconded by Board Secretary Payne, moved to enter into Executive Session ay 3:09pm. The motion passed unanimously (Ayes: Kiel, Bracety, Payne and McCasland).

The District Governing Board returned to public session at 5:52pm.

3. Request for Future Agenda Items – **INFORMATION, DISCUSSION, AND DECISION** {Time: 10}

No requests at this meeting.

4. Adjournment of Board Regular Meeting: Procedural – **DECISION** {Time: 1}

Board Member Kiel, Seconded by Board Secretary Payne, moved to adjourn the November 17th, 2026, District Governing Board Meeting. The motion passed unanimously (Ayes: Kiel, McCasland, Payne, and Bracety).

Respectfully Submitted,

Ms. Kim Whitman, Recoding Secretary	**Date**
Mr. Steve Bracety, Board Chair	**Mr. Toby Payne, Board Secretary**

Yavapai College District Governing Board operates as a policy governance Board. This means that the Board makes all the policy decisions, adopts an annual budget, and hires the college president. The college president oversees daily operations and supervises college employees.