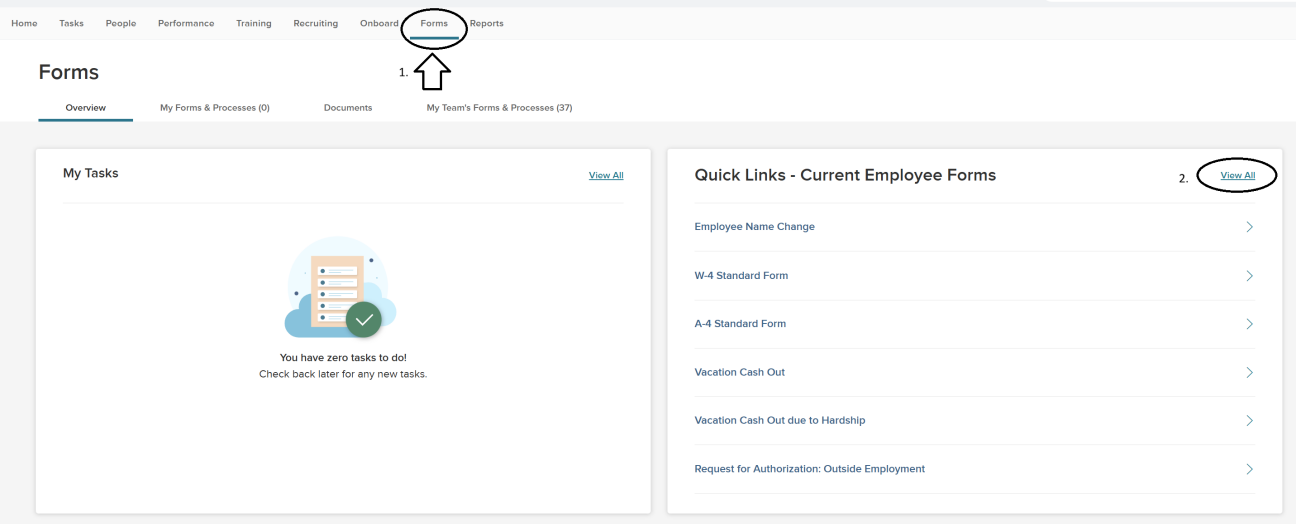
How to Access the Request for Employee Name Change Form

Use the steps below to locate the Request for Employee Name Chnge form in NEOED.

1. Sign in to NEOED: Use the NEOED sign-in link below and complete the sign-in process.

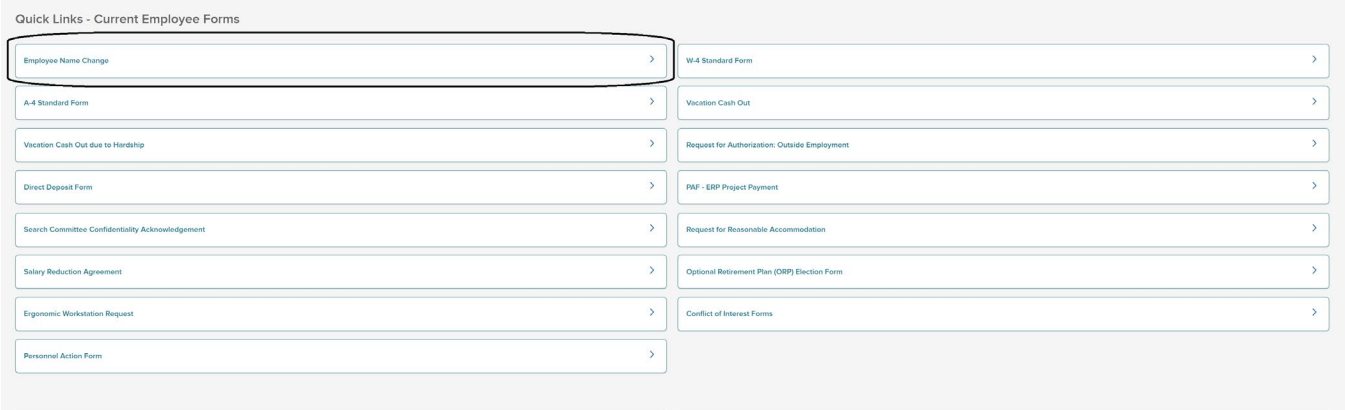
2. Open Forms: From the main navigation menu, select Forms.

3. View all Quick Links: In the Quick Links section, select View All.



From the NEOED home page, select Forms, then select View All under Quick Links.

4. Open the Employee Name Change: Select Employee Name Change to open and complete the form.



In the Forms list, select Request for Employee Name Change.

NEOED Sign-In: Sign in to NEOED

Need help? Contact Human Resources at askhr@yc.edu or (928) 776-2217.